

PURPOSE

The James City Service Authority finances, constructs, operates, and maintains public water and sewer systems within the Primary Service Area. Operational and maintenance responsibilities include wells, water distribution lines, sewage pumping stations, and sewage collection lines. Expenses are charged directly to a particular project or are allocated to the different operating areas as indirect costs. The Administration Fund allocation formula is based on the number of customers, work order man-hours, number of bills, number of facilities, equipment, and vehicles. The current allocation provides for a ratio of 42 percent from Water Fund and 58 percent from Sewer Fund.

BUDGET SUMMARY

	<u>FY 01 Budget</u>	<u>FY 02 Adopted Plan</u>	<u>FY 02 Adopted</u>
<u>Expenditures:</u>			
Personnel Expenses	\$ 2,512,131	\$ 2,670,262	\$ 2,698,905
Operating Expenses	834,226	858,070	903,284
Capital Outlay	<u>117,700</u>	<u>82,700</u>	<u>82,700</u>
Total	\$ <u>3,464,057</u>	\$ <u>3,611,032</u>	\$ <u>3,684,889</u>
<u>Allocation of Expenditures:</u>			
Water Fund	\$ 1,454,904	\$ 1,516,634	\$ 1,547,653
Sewer Fund	<u>2,009,153</u>	<u>2,094,398</u>	<u>2,137,236</u>
Total	\$ <u>3,464,057</u>	\$ <u>3,611,032</u>	\$ <u>3,684,889</u>

WORKLOAD INDICATORS

	<u>FY 00 Final</u>	<u>FY 01 Adopted</u>	<u>FY 01 Current Expected</u>	<u>FY 02 Proposed</u>
Billings	74,829	88,178	88,478	96,995
Plan Reviews	336	450	350	370
Construction Inspections	6,884	11,000	8,000	8,400
Meter Inspections	982	1,300	850	890
Utility Markings	4,163	4,300	5,000	5,250
Private Well Inspections	261	180	290	300

PERSONNEL

Full-time	49	53	53	55
Part-time	1	0	0	0

BUDGET COMMENTS

Administration expenses are reimbursed from the operating areas through utility consumption charges, water and sewer inspection fees, billing service charges, and office rent charged to James City County. Overall, this FY 2002 budget will increase 6.4 percent from the budgeted FY 2001 level. Capital Equipment Outlay includes three replacement vehicles and replacement computer equipment. Personnel expenses include two new full-time positions and salary adjustments consistent with those granted to County employees.